



सत्यमेव जयते

Government of Maharashtra

Directorate of Medical Education & Research

4th floor, Government Dental College Building, St. George's Hospitals Compound,
Mumbai, 400 001.

Information Brochure & Application Form

**Post Basic Diploma in Pediatric Nursing
2021- 2022**



INSTITUTE OF NURSING EDUCATION

Bai Motalibai Building, Sir J.J. Hospital Campus,
Byculla, Mumbai-400008, Maharashtra, India.

Email: mumbai.ine@gmail.com; Website: www.inemumbai.org

Contact No.: (022) 23744655

Schedule of Admission Process of

Post Basic Diploma in Pediatric Nursing - 2021-22

| Sr. No. | Important Information At A Glance | Tentative Date |
|---------|--|--------------------------------|
| 1. | Sale of information brochure and application forms | 04/10/2021 to 14/10/2021 |
| 2. | Last date of submission of application forms | 18/10/2021 |
| 3. | Displaying of Provisional Merit List | 22/10/2021 |
| 4. | Displaying merit list after Objection | 25/10/2021 |
| 5. | Final Selection List | 29/10/2021 |
| 6. | Course Commencement from | 30/10/2021 |

Place for Information Brochure & Application forms Sale, Receiving, Displaying Merit List & issuing of Selection orders: -

**Institute of Nursing Education,
Bai Motalibai Building, Sir J.J. Hospital Campus,
Byculla, Mumbai – 400 008, Maharashtra.**

**Post Basic Diploma in Pediatric Nursing (11 months)
Admission 2021-2022
Institute of Nursing Education, Mumbai-08**

POST BASIC DIPLOMA IN PEDIATRIC NURSING: 2021-22

1) Introduction:-

The Government of Maharashtra has decided to procure P.B. Diploma in Pediatric Nursing course (11 months) for the candidates who desire to pursue the course. P.B. Diploma in Pediatric Nursing course is affiliated to Maharashtra State Board of Nursing and Paramedical Education, Maharashtra Nursing Council and recognized by Indian Nursing Council. The selection process is merely on the basis of merit and reservation criteria laid down by the Government of Maharashtra.

| Sr. No. | Name of Institute | Sanction Seats |
|----------------|---|-----------------------|
| 01. | Institute of Nursing Education, Bai Motalibai Building, Sir J.J. Hospital Campus, Byculla, Mumbai-08. | 20 |

2) a) Competent Authority:-

Joint Director (Medical), Directorate of Medical Education & Research (DMER), Mumbai, Government of Maharashtra who will pursue the selection of P.B. Diploma in Pediatric Nursing Course of 11 months duration in the State of Maharashtra for the Academic Year 2021-22 at Institute of Nursing Education, Bai Motalibai Building, Sir J.J. Hospital Campus, Byculla, Mumbai-08.

b) Appointed Competent Authority:-

Principal of Institute of Nursing Education, Bai Motalibai Building, Sir J.J. Hospital Campus, Byculla Mumbai, will be appointed as Competent Authority by the DMER will be responsible to carry out the directions and instructions of the Competent Authority for the selection process of P.B. Diploma in Pediatric Nursing 11 months course under the Directorate of Medical education & Research, Mumbai. i.e. distribution and receiving of Information Brochures and Admission forms, scrutiny, preparation of merit list etc. and look after all the legal matters arising during or after the selection process for the admission.

| Sr. No. | Name of Institute | Appointed Competent Authority |
|----------------|---|---|
| 01. | Institute of Nursing Education, Bai Motalibai Building, Sir J.J. Hospital campus, Byculla, Mumbai- 400008. | Principal, Institute of Nursing Education, Bai Motalibai Building, Sir J.J. Hospital campus, Byculla, Mumbai -08 |

3) Legal Jurisdiction: -

All disputes pertaining to the selection process shall fall within the Jurisdiction of courts at Mumbai only. The Competent Authority shall be the legal person in whose name the Government of Maharashtra may sue or may be sued.

4) Application forms & Information Brochures:-

Application forms & information brochures for Post Basic Diploma in Pediatric Nursing 2021-22 will be available at Institute of Nursing Education, Bai Motalibai Building, Sir J.J. Hospital campus, Byculla, Mumbai-08. Information brochures & application form fee is Rs. 1000/- for open category and Rs. 500/- for reserved category. Duly completed Application form should be submitted at the Institute of Nursing Education, Mumbai. Incomplete Application form will not be accepted.

5) Eligibility Criteria: -

5.1 Candidate must be an Indian National. Nationality Certificate issued by District Magistrate or Additional District Magistrate or Chief Metropolitan Magistrate.

5.2 Candidate must be Domicile of State of Maharashtra.

5.3 Age Limit is 40 yrs for open category & 45 yrs. for reserved category as on dated 30/09/2021.

5.4 Candidates must have passed General Nursing and Midwifery examination or Basic B.Sc. Nursing from Institution recognized by Maharashtra State Board of Nursing and Paramedical Education, Maharashtra Nursing Council, Mumbai and Indian Nursing Council, New Delhi. Candidates who passed General Nursing and Midwifery examination or Basic B.Sc. Nursing from other state than Maharashtra must have Domicile Certificate of State of Maharashtra issued by District Magistrate / Metropolitan Magistrate / Additional District Magistrate or Competent Authority for issue of such certificate.

5.5 Candidate should have Maharashtra Nursing Council Registration Certificate with recent renewal till 2022.

5.6 The candidate must have passed the Secondary School Certificate (SSC) and Higher Secondary Certificate (HSC) or equivalent examination from an Institute situated in the State of Maharashtra.

Candidates who passed SSC or HSC or equivalent examination from other state than Maharashtra must have Domicile Certificate of State of Maharashtra issued by District Magistrate / Metropolitan Magistrate / Additional District Magistrate or Competent Authority for issue of such certificate.

5.7 The candidate must be medically fit.

6) For Government In-service Candidate: -

6.1 The candidates working in Government service should submit his/her application through proper channel. Application forms not submitted through proper channel will not be accepted.

6.2 The candidate should obtain 'No Objection Certificate' from their respective Authority.

6.3 In-service candidate must have completed 5 years of service.

6.4 Study leave should be sanctioned before joining the course.

7) Constitutional Reservation:

7.1 Constitutional Reservation for Reserved candidate as Follows-

| Sr. No. | Categories | Percentage |
|---------|--|--------------|
| 1. | Scheduled Castes and Scheduled Caste converts to Buddhism (SC) | 13.0 % |
| 2. | Scheduled Tribes (ST) | 7.0 % |
| 3. | Vimukta Jati (VJ-A) | 3.0 % |
| 4. | Nomadic Tribes (NT-B/1) | 2.5% |
| 5. | Nomadic Tribes (NT-C/2) | 3.5 % |
| 6. | Nomadic Tribes (NT-D/3) | 2.0 % |
| 7. | Other Backward Category (OBC) including SBC | 19.0% |
| | TOTAL | 50.0% |

7.2 Candidates claiming admission in Reserved category have to submit the-

- Caste Certificate
- Caste Validity Certificate.
- Non Creamy Layer Certificate (if Applicable) valid up to 31/03/2022
- Inter-se for vacant constitutional reserve seats:** the seats remaining vacant from the categories SC, ST, VJ-A, NT-B/1, NT-C/2, NT-D/3 and OBC will be filled from among the reserved candidates as per following groups.

Group I

- Scheduled castes and Scheduled castes converted to Buddhism (SC)
- Scheduled tribes including those living outside specified areas (ST)

Group II

- VimuktaJati (VJ-A)
- Normadic Tribe (NT-B/1)

Group III

- Normadic Tribe (NT-C/2)
- Normadic Tribe (NT-D/3)
- Other Backward Classes (OBC) including SBC

If the seats remain vacant then these seats will be filled by inter-se merit from the above three combined common group of reserved candidates.

If the seats still remain vacant then these seats will be filled by inter-se merit among the candidates of the general merit list.

7.3 Specified Reservation Claim:

a) Specified Reservation for Disabled candidate (PWD): 5% disability reservation with disability of locomotor to the tune of 40 to 50 % of lower extremity as per INC circular; F.No.1-5/2018-INC dated 10th April 2019 from open category.

b) Specified Reservation for Orphan: 1% seat is reserved for orphan candidate from open category as per Government G.R. dated 2/4/2018. Candidates belong to this category should submit the certificate obtained from Women & Child Welfare Department of Government of Maharashtra.

8) Seats available Post Basic Diploma in Pediatric Nursing–2021

| Sr.No. | Sector | Available Seats |
|--------------|---------|-----------------|
| 1 | DMER | 05 |
| 2 | DHS | 05 |
| 3 | Private | 10 |
| TOTAL | | 20 |

If Private quota, eligible candidates are not available then vacant post will be filled through in house (DMER/DHS) on merit basis.

Seat Matrix -

9) Selection Process: -

| Sr. No. | Organisation | Seats available | Category | | SC | ST | VJ-A | NT 1/B | NT 2/C | NT 3/D | OBC | OPEN CATEGORY 50% | | |
|--------------|--------------|-----------------|-----------|-------------|----------|----------|----------|----------|----------|----------|----------|-------------------|----------|-----------|
| | | | Open | Reservation | | | | | | | | Open | PWD 5% | Orphan 1% |
| | | | 50% | 50% | | | | | | | | | | |
| | | OUT OF 20 | | | 2.6 | 1.4 | 0.6 | 0.5 | 0.7 | 0.5 | 3.8 | | 1 | 1 |
| 1 | DMER | 05 | 2 | 3 | 1 | 0 | 0 | 0 | 1 | 0 | 1 | 2 | 0 | 0 |
| 2 | DHS | 05 | 3 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 2 | 1 | 0 |
| 4 | PRIVATE | 10 | 5 | 5 | 1 | 1 | 1 | 0 | 0 | 0 | 2 | 4 | 0 | 1 |
| Total | | 20 | 10 | 10 | 3 | 1 | 1 | 0 | 1 | 0 | 4 | 8 | 1 | 1 |

9.1 Merit List- Merit List will be prepared on the basis of aggregate marks obtained in all years of General Nursing and Midwifery examination or Basic B.Sc. Nursing examination.

9.2 Tie Breakers: -

In case of equal aggregate higher marks then: -

- First level:** A candidate with aggregate higher marks in HSC / 12th Standard examination shall be preferred. If the tie still persists then:
- Second level:** A candidate with aggregate higher marks in S.S.C. / 10th Standard examination shall be preferred. If the tie still persists, then:
- Third level:** An older candidate shall be preferred over a younger Candidate.

9.3 Provisional Merit list will be displayed at the Office of Principal, Institute of Nursing Education, Bai Motalibai Building, Sir J.J. Hospital campus, Byculla, Mumbai.

9.4 Selected candidates for **Post Basic Diploma in Pediatric Nursing-2021-22** will receive their selection order from the Office of Principal, Institute of Nursing Education, Mumbai.

9.5 Commencement of programme from 30th October, 2021.

10) CONDUCT AND DISCIPLINE

10.1 Failure of the candidate in making full and correct statements in the application form and/or suppression of any information would lead to disqualification of the candidate even at later date, such a candidate will be debarred from the entire selection process.

10.2 Any candidate responsible for lapse of seat will have to pay a penalty of Rs. 50,000/- (Rupees Fifty thousand only). This is applicable to the candidates resigning a seat after cut of date as per MSBPNE for P.B.Diploma in Pediatric Nursing course or also fails to complete course.

11) Fee Structure: -

| Sr. No. | Head | Amount (in INR) |
|---------|------------------------------|-----------------|
| 1. | Admission Fee | 1500/- |
| 2. | Library Fee | 1000/- |
| 3. | Library deposit (Refundable) | 2000/- |
| 4. | Hostel Fee | 4000/- |
| 5. | Gymkhana Fee | 500/- |
| 6. | Tuition Fee | 1050/- |
| 7. | Miscellaneous | 500/- |
| | TOTAL | 10550/- |

** Fee may change as per Government notification time to time.*

12) Certificates: -

The attested photocopies of following certificates must be attached with completely filled application form for scrutiny at the time of submission.

1. Nationality Certificate issued by District Magistrate/Addl. District Magistrate or Metropolitan Magistrate (Competent Authority for issue of such certificate)
2. Domicile certificate.
3. SSC (10th) or equivalent examination passing certificate and Statement of Mark
4. HSC (12th) or equivalent examination passing Certificate and Statement of Marks.
5. G.N.M. 3 or 3 and half Years /Basic B.Sc.Nursing all Years Marksheets.
6. GNM / Basic B.Sc.Nursing attempt Certificate of all year.
7. Passing and Diploma/Degree certificate.
8. M.N.C. Registration Certificate with recent renewal date valid up to March 2022.
9. G.N.M./ Basic B.Sc.Nursing School/College Leaving Certificate.
10. Experience Certificate from Competent authority (Dean/Nursing Superintendent/Medical Superintendent/ Civil surgeon)
11. No Objection Certificate from Competent authority
12. Medical fitness certificate (Annexure-A)
13. For constitutional reservation claim:
 - a) Caste Certificate
 - b) Caste Validity Certificate (CVC)
 - c) Non-Creamy Layer Certificate (for VJ-A, NT-B/1, NT-C/2, NT-D/3, SBC & OBC) valid up to 31/03/2022.
14. Specified Reservation Claim:
 - a) Person with disability (PWD) Claim (Annexure-B)
 - b) For orphan candidate Certificate from Women and Child Welfare Department, Government of Maharashtra
15. Affidavit for Laps of Seat (To be submitted after admission).
16. Affidavit for full attendance (To be submitted after admission)

Annexure "A"

CERTIFICATE OF MEDICAL PHYSICAL FITNESS

This is to certify that I have conducted clinical examination of Smt./Mr.
..... who is desirous
of taking admission in Nursing Courses.

He/she has not given any personal history of any disease incapacitating him/her to undergo the professional course. Also, on clinical examination it has been found that he/she is medically and physically fit to undergo the Nursing course.

- (1) Absence of any incapacitating and /or progressive systematic disease/disorder/condition. ()
- (2) Absence of any disability of upper limb/s, ()
- (3) Absence of any major visual/auditory disability, ()
- (4) Absence of psychosis/neurosis/mental retardation. ()
- (5) Ability to maintain erect posture. ()
- (6) Reasonable manual dexterity. ()

| | |
|--|---|
| Address of the Registered Medical Practitioner | Signature |
| | Name |
| | Registration No. |
| | Seal of Registered Medical Practitioner |
| Date | |

Note:

A candidate must be medically fit to undergo the Nursing Courses applied for. The medical fitness must be certified by a Registered Medical Practitioner in the prescribed Proforma, as given on a Letterhead.

Annexure 'B'

PERSONS WITH DISABILITY (PWD) RESERVATION

**PROFORMA OF CERTIFICATE FOR PERSONS WITH DISABILITY (PWD) CANDIDATE
CERTIFICATE OF LOCOMOTOR DISABILITY**

Certificate No. Dated.....

This is to certify that Mr./Ms,

Agedyears Son / daughter of Mr.

R/o.....is

suffering from (Name of the Disease) and has Permanent Physical Impairment (PPI) of Left / Right / Both Lower Limb.

Candidate is Locomotor disabled and has the percentage of (in words)
..... (in figure) of disability of lower limbs.

Candidate is eligible / NOT eligible for admission in Medical / Dental/ Nursing Courses as per the INC /MCI / DCI guideline subject of his being otherwise Medically Fit.

Candidate Name :

Category :

E-mail :

Mobile No. :

Sign. & Name ----- Sign. & Name ----- Sign. & Name -----

(Specialist, Dept. PMR) (Specialist, Dept.Ortho.) (Specialist, Dept.PMR/Ortho)

Annexure "C"
SCRUTINY FORM FOR P.B.D. PEDIATRICNURSING

Form No.:

Candidate Name:-

Category: Contact No./ Mobile No:

Signature of Candidate

Arrange the set of original certificates and one set of attested photo copies separately in the order given below for verification.

| Sr. No. | Certificates | Yes | No | Remark |
|---------|--|-----|----|--------|
| 1 | Nationality Certificate | | | |
| 2. | Domicile Certificate | | | |
| 3. | SSC (10 th) Mark sheet and Passing Certificate | | | |
| 4. | HSC (12 th)Mark sheet and Passing Certificate | | | |
| 5. | GNM / Basic B.Sc. Nursing : All year Mark sheets including failing mark sheets. | | | |
| 6 | GNM / Basic B.Sc. Nursing attempt certificate of all year | | | |
| 7. | GNM / Basic B.Sc. Nursing Passing Certificate | | | |
| 8. | Diploma / Degree Certificate | | | |
| 9. | Registration Certificate of Maharashtra Nursing Council with recent renewal date. | | | |
| 10. | GNM / Basic B.Sc. Nursing College Leaving certificate | | | |
| 11. | Experience Certificate from Competent authority (Dean/Nursing Superintendent/Medical Superintendent / Civil surgeon) | | | |
| 12. | No Objection Certificate from Competent authority | | | |
| 13. | Medical fitness Certificate (Annexure A) | | | |
| 14. | Caste Certificate | | | |
| 15. | Caste Validity Certificate | | | |
| 16. | Non-creamy layer Certificate for VJ-A, NT-B/1, NT-C/2, NT-D/3, SBC & OBC valid up to 31/03/2022 | | | |
| 17 | Specified reservation a) Person with Disability Certificate (PWD) (Annexure B) b) For Orphan candidate Certificate from Women and Child Welfare Department, Government of Maharashtra. | | | |
| 18 | Affidavit for Laps of Seat (To be submitted after admission). | | | |
| 19 | Affidavit for full attendance (To be submitted after admission). | | | |

Remarks: - Eligible () Not-eligible - ()

If Not eligible, specify reasons: -

.....

I Scrutiny Officer
(Name, Signature & Date)

II Scrutiny Officer
(Name, Signature & Date)

III Scrutiny Officer
(Name, Signature & Date)

Signature of the Principal

Office Stamp



**Government of Maharashtra
Directorate of Medical Education & Research
INSTITUTE OF NURSING EDUCATION**



Bai Motalibai Building, Sir J.J. Groups of Hospital Campus, Byculla, Mumbai.

Application Form for Post Basic Diploma in Pediatric Nursing 2021-2022

Instruction:

- i. Write with a Black/Blue ball point Pen
- ii. Write in capital letters.
- iii. Please Tick (✓) Appropriate Block
- iv. Do not attach any Original certificates with this Application form.

Application Form No.

Paste a
3.5 cm x 4.5 cm
Size recent
Photograph only

Last Name :

First Name :

Middle Name :

Mothers Name :

Gender :

Date of Birth :

Age (in Years) :

Nationality :

Domicile :

Religion & Caste :

Category :

Mobile No. :

Correspondence Address :

.....

..... Pin Code-.....

Contact No. :

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Working Address :

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..... Pin Code-.....

Contact No. :

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|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|

Email ID :

Educational Qualification:

| Exam | Name of Institute | Passing Year | Marks Obtained | Marks Out of | Percentage |
|--|-------------------|--------------|----------------|--------------|------------|
| S.S.C. | | | | | |
| H.S.C. | | | | | |
| General Nursing & Midwifery/ Basic B.Sc. Nursing | | | | | |
| First Year | | | | | |
| Second Year | | | | | |
| Third Year | | | | | |
| Fourth Year / Internship | | | | | |
| Grand Total | | | | | |

Experience :

| | | | | | |
|---|---|---|---|---|---|
| Y | Y | M | M | D | D |
|---|---|---|---|---|---|

Sector : **DMER / DHS / PRIVATE**

Declaration by the Candidate:

1. I hereby solemnly and sincerely affirm that each and every statement made and the entire information given by me in the application form is true and correct.

2. I have not concealed any material information, however if any information submitted herein is found fraudulent, incorrect or untrue, I understand that I am liable to criminal prosecution and I also agree to forgo my selection. I also understand that my selection is also liable to be cancelled.

I undertake to submit all the required original certificates at the time of joining as per the rules, failing which I understand that my claim for selection shall not be granted.

Date : / / 2021

Place :

.....
Applicant's Sign